

WALPOLE CROSS KEYS PRIMARY SCHOOL

28 Sutton Road, Walpole Cross Keys,
King's Lynn, Norfolk, PE34 4HD.



Executive Headteacher: Ms J. Borley

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12th November 2025

Dear Parents/Carers,

On **Monday 24th November 2025** your child would like to take part in the **SSP Tag Rugby Development Festival** being held at the **West Norfolk Rugby Club**. Unfortunately parents and carers are unable to spectate on this occasion.

The event will take place from **1:00pm until 3:00pm**. We aim to be back to school at the later time of **3:30pm**, please make arrangement to collect your child at that time, however please bear with us if we are slightly late. As we will leave school during lunch your child will need either a **home or school packed lunch** (if you require a school packed lunch please order in the usual way via your MCAS account by 22nd November). Your child will be issued with a school tracksuit top, however, please ensure they have their full **PE kit, water bottle** and suitable **outerwear and outdoor trainers**.

There is no cost for this trip, however please go onto your **MCAS** account to provide your permission for your child to attend this trip no later than **Wednesday 19th November**. By providing your permission you will be accepting that you understand the following:

- While the supervisory adults in charge of the group will take all responsible care of your child, neither they, nor West Norfolk Academies Trust, can necessarily be held liable in respect of loss or damage to property or injury suffered by your child arising out of the educational visit/journey, unless such loss, damage or injury results from the negligence of West Norfolk Academies Trust, its employees or official volunteers
- Your child may receive medication as instructed and any emergency dental, medical or surgical treatment, including anaesthetic or blood transfusion, as considered necessary by medical authorities present.
- You are happy for your child to be transported by coach to and from this event and you understand the extent and limitations of the insurance cover provided details of which are displayed in the front office of the school.
- You are happy for your child to share transport with other primary schools (namely West Lynn and Clenchwanton).

In addition to the above you can also give permission for your child's photographs to be taken by West Norfolk School Sports Partnership (WNSSP) staff. If you consent to this then the image may appear in the local press, on the WNSSP website and on the WNSSP Twitter feed. Please be aware that all photos will remain on the SSP website for a period of up to 12 months before being deleted.

If you have any questions, please do not hesitate to contact me.

Yours sincerely,

Mr Overton

Assistant Head & Class 3 Teacher



We're working
towards Artsmark
Awarded by Arts
Council England



Part of

**West Norfolk
Academies Trust**