

# WALPOLE CROSS KEYS PRIMARY SCHOOL

28 Sutton Road, Walpole Cross Keys,  
King's Lynn, Norfolk, PE34 4HD.



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Executive Headteacher: Ms J. Borley

Monday 6<sup>th</sup> October 2025

## Year 6 Theatre Experience London – Wednesday 24<sup>th</sup> June 2026

Dear Parent/Carers,

We are pleased to tell you that a trip has been arranged for Year 6 to visit the Lyceum Theatre in London to see **The Lion King on Wednesday 24<sup>th</sup> June 2026**. We sent out a Google form to which you replied that you would like your child to attend. We have now ordered a ticket for your child.

The total cost of the trip is **£45.50** per pupil. Please give your consent and pay the deposit on MCAS no later than **Wednesday 15<sup>th</sup> October 2025**. The first 2 payments amount to £22.50 which will cover the ticket cost. This **must** be paid by **Friday 24<sup>th</sup> October 2025** to ensure the theatre is paid in full. The remaining £23 for the coach can be paid in instalments no later than **8<sup>th</sup> February 2026**.

Further remittance advice is available within the schools charging and remittance policy available on the school website and parents are encouraged to refer to this.

The coach will be leaving the school at **8.25am** prompt therefore please ensure your child arrives at school on time at **8:15am** for registration. We aim to be back around **9pm** (traffic depending).

All children must have a **home or school packed lunch**. **You will also need to provide a packed lunch for their tea** plus healthy snacks and non-fizzy drinks. If you require a school packed lunch, please order in the usual way (MCAS) by Saturday 20<sup>th</sup> June 2026. Children must wear **full school uniform**.

By providing your permission you will be accepting that you understand the following:

- I fully understand and accept that, while the supervisory adults in charge of the group will take all responsible care of my child, neither they, nor West Norfolk Academies Trust, can necessarily be held liable in respect of loss or damage to property or injury suffered by my child arising out of the educational visit/journey, unless such loss, damage or injury results from the negligence of West Norfolk Academies Trust, its employees or official volunteers.
- I agree to my child receiving medication as instructed and any emergency dental, medical or surgical treatment, including anaesthetic or blood transfusion, as considered necessary by medical authorities present. Please provide any details of any medication that your child will need to have on the day on the reverse of this form.
- I also confirm I am happy for my child to be transported by coach to and from this event. I am happy for my child to share transport with Clenchwarton & West Lynn Primary schools. I understand the extent and limitations of the insurance cover provided.

Should you have any questions or concerns, please do not hesitate to contact me.

Yours sincerely,

**Mr B Overton**  
Assistant Head/Class 6 Teacher



## Payment Plan

We appreciate that there is a significant cost to this trip, in an attempt to make this as accessible as possible, we have arranged for the following instalment plan to be available:

Date due	Amount	Balance due
15.10.2025	£11.00	£34.50
24.10.2025	£11.50	£23.00
28.11.2025	£11.50	£11.50
08.02.2026	£11.50	£0

If you would like to take the opportunity to pay by instalments, please ensure that your instalment has been paid by the due date, a missed payment could lead to the trip being withdrawn.

While every effort has been made to ensure that the cost of this trip is accurately reflected in the price quoted, the school does reserve the right to amend costs or withdraw the trip should there be insufficient uptake in student numbers, or insufficient voluntary contributions received. On the rare occasion that prices do need to change this will be communicated to you BEFORE your deposit/first instalment is committed and becomes non-refundable.

In the event your child is unable to attend or you subsequently fail to make any payments, any instalments paid to date will be non-refundable\* (unless a suitable replacement can be found to take your child's place).

\*Except in the event of a medical condition preventing participation. In these circumstances a claim should be made to the schools travel insurer, please contact the school directly and they will assist with your claim (please note confirmation from your doctor will be required).

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**If you wish to pay in instalments please return this slip to the school office by no later than 8<sup>th</sup> October 2025**

**Enter Trip Name:** Lion King Lyceum Theatre

**Enter Trip Date:** 24<sup>th</sup> June 2026

**Student Name:**..... **Year** ....6.....

I will arrange for payment of **£45.50** to be paid via MCAS in accordance with the above instalment plan.

I understand that should my child be unable to attend this trip the deposit will be non-refundable. Where contributions for a trip are via an agreed instalment plan, I acknowledge that I will only be refunded if a suitable replacement can be found to take my child's place.