

West Norfolk Academies Trust
Community Christmas Service 6th December 2023
St Nicholas' Chapel, Kings Lynn

Dear parent/guardian,

I am delighted to inform you that your child has been given the opportunity to participate in a **Community Christmas Service** with other West Norfolk Academies Trust schools on **Wednesday 6th December** at **St Nicholas' Chapel**, St Anne's St. PE30 1NH. The service will be an opportunity for all 11 of our schools to come together to kick-start the Christmas season via songs and music, in a traditional service of lessons and carols.

Every student taking part will attend a **rehearsal** on **Wednesday 29th November** at Springwood High School during the normal school day. Transport to and from the rehearsal will be arranged by the school and will not involve any cost to parents. School staff will supervise the rehearsal at Springwood, however we request that parents/guardians deliver and collect pupils in the evening for the carol service itself.

Students will be required to arrive at St Nicholas' Chapel in **smart school uniform** by **4.45pm** on **Wednesday 6th December** for a quick rehearsal in the chapel at 5pm, ready for a prompt 6pm start. The PTFA will be selling **refreshments**, should you wish to stay inside the Chapel for that hour. It is anticipated that the event will finish at approximately 7pm.

Tickets are free, but must be ordered and are available at
www.ticketsource.co.uk/springwood-high-school-music-department

Please return the below slip to the school office by **Monday 20th November** to confirm your child's attendance at this event.

Yours sincerely,

Mr Overton
Assistant Head & Class Teacher

West Norfolk Academies Trust Community Christmas Service 2023

My child _____ (name) would like to take part in the West Norfolk Academies Trust Christmas Carol Service on **Wednesday 6th December** and I give permission for them to attend the rehearsal by minibus/coach at Springwood on Wednesday 29th November.

Medical Condition: _____

Emergency Contact Number: _____

Signed: _____