

# WALPOLE CROSS KEYS PRIMARY SCHOOL

28 Sutton Road, Walpole Cross Keys,  
King's Lynn, Norfolk, PE34 4HD.



Executive Headteacher: Ms J. Borley

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13<sup>th</sup> January 2023

## Years 2&3 Swaffham Museum – Wednesday 1<sup>st</sup> February 2023

Dear Parents/Carers,

We are pleased to tell you that a curriculum trip has been arranged for Years 2 and 3 to visit the Swaffham Museum so that the children can discover more about Howard Carter finding Tutankhamens's tomb enriching our history topic this half term of Ancient Egypt.

All children will need to come to school in **full school uniform**. We will be travelling to Swaffham Museum during the morning via minibus. The children we not be back to school in time for hot dinners therefore they will need a **packed lunch** from home or school (tuna) (if a school packed lunch is required please order via Parentpay in the usual way by midnight on Sunday 29<sup>th</sup> January). Children will be in school for the usual pick up time of **3:15pm**.

The cost of the trip is **£6.00** per pupil. If you would like for your child to take part in this trip, please give your consent and pay the full amount on ParentPay no later than **27<sup>th</sup> January 2023**. A medical consent form will need to be completed on your child's ParentPay account along with payment. Your child's place will not be secured until you have completed the consent and paid the first instalment on ParentPay.

**If assistance is required with the cost of this visit, please contact the school to obtain an application form for the school's Learner support fund. If insufficient contributions are raised to fund this trip, the school reserves the right to cancel this excursion.**

Further remittance advice is available within the schools charging and remittance policy available on the school website and parents are encouraged to refer to this.

By providing your permission you will be accepting that you understand the following:

- I fully understand and accept that, while the supervisory adults in charge of the group will take all responsible care of my child, neither they, nor West Norfolk Academies Trust, can necessarily be held liable in respect of loss or damage to property or injury suffered by my child arising out of the educational visit/journey, unless such loss, damage or injury results from the negligence of West Norfolk Academies Trust, its employees or official volunteers.
- I agree to my child receiving medication as instructed and any emergency dental, medical or surgical treatment, including anaesthetic or blood transfusion, as considered necessary by medical authorities present. Please provide any details of any medication that your child will need to have on the day on the reverse of this form.
- I also confirm I am happy for my child to be transported by minibus to and from this event. I understand the extent and limitations of the insurance cover provided.

Should you have any questions or concerns, please do not hesitate to contact me.

Yours sincerely,

**Mrs Jones**

**Class 2 Teacher**



We're working  
towards Artsmark  
Awarded by Arts  
Council England



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**West Norfolk  
Academies Trust**