

# WALPOLE CROSS KEYS PRIMARY SCHOOL

28 Sutton Road, Walpole Cross Keys,  
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Executive Headteacher: Ms J. Borley

13<sup>th</sup> September 2022

Dear Parents/Carers,

## Yrs2&3 Ken Hill – Wednesday 28<sup>th</sup> September 2022

On Wednesday 28<sup>th</sup> September 2022 we will be taking our Year 2 & 3 pupils to Ken Hill. This will link nicely to their class topics of habitats in science. The children will go on a walk through the Ken Hill estate with the chance of meeting some animals that live in their own habitat. Then an afternoon session of a forest school in the Ken Hill estate.

The coach will be leaving the school at **9:00am** therefore please ensure your child arrives at school for the usual time of **8:35am**. All children must have a **home or school packed lunch** plus a healthy snack. If you require a school packed lunch please order in the usual way (ParentPay) by 25<sup>th</sup> September. All pupils to wear old, suitable clothing (that you would not mind getting muddy). Also, appropriate footwear such as wellies, old trainers or boots to be worn too. We aim to return to the school in time for the usual pick up of **3:15pm**. Please do bear with us if we are running slightly late due to traffic, we will try to keep you informed via text of any significant delays.

We are requesting a voluntary contribution of **\*£16.00** per child towards the cost of this trip. No child would miss the event due to an unpaid contribution, however, in the event of low contributions, the event may have to be cancelled. If you have any concerns regarding payment, please see the school office or speak to Ms Borley. To make a payment and provide consent please login to your **ParentPay** account and click on the '**Ken Hill**' trip/payment item. All payments must be made and consent given no later than **Friday 23<sup>rd</sup> September 2022**. ***\*please note, the payment item is not currently active, we will send a text once this has been activated\****

By providing your permission you will be accepting that you understand the following:

- I fully understand and accept that, while the supervisory adults in charge of the group will take all responsible care of my child, neither they, nor West Norfolk Academies Trust, can necessarily be held liable in respect of loss or damage to property or injury suffered by my child arising out of the educational visit/journey, unless such loss, damage or injury results from the negligence of West Norfolk Academies Trust, its employees or official volunteers. Your child may receive medication as instructed and any emergency dental, medical or surgical treatment, including anaesthetic or blood transfusion, as considered necessary by medical authorities present.
- I agree to my child receiving medication as instructed and any emergency dental, medical or surgical treatment, including anaesthetic or blood transfusion, as considered necessary by medical authorities present. Please provide any details of any medication that your child will need to have on the day on the reverse of this form.
- I also confirm I am happy for my child to be transported by coach to and from this event. I understand the extent and limitations of the insurance cover provided.

If you have any questions, please do not hesitate to contact me.

Yours sincerely,

**Mrs Jones**

**Trip Lead**

Part of

