

WALPOLE CROSS KEYS PRIMARY SCHOOL

28 Sutton Road, Walpole Cross Keys,
King's Lynn, Norfolk, PE34 4HD.



Executive Headteacher: Ms J. Borley

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23rd November 2021

Dear Parents/Carers,

Years 4, 5 & 6 – Romans Day – Clenchwarton Primary School – Tuesday 7th December 2021

On Tuesday 7th December 2021 we will be taking our Year 4, 5 and 6 pupils to Clenchwarton Primary School to take part in a Roman Day.

The coach will be leaving prompt at **8:50am** and will be back for a slightly late pick up time of **3:25pm** (*please do bear with us if we are running slightly late*). The event is all day therefore pupils will be required to have a **home or school packed lunch**. Please order any school packed lunches in the usual way via ParentPay by midnight on 5th December. All pupils must all wear **full school uniform** including their school jumper or fleece.

We are requesting a voluntary contribution of **£6.70** per child towards the cost of this event. No child would miss the event due to an unpaid contribution, however, in the event of low contributions, the event may have to be cancelled. If you have any concerns regarding payment, please see the school office or speak to Ms Borley. To make a payment and provide consent please login to your ParentPay account and click on the 'Roman Day' trip/payment item. All payments must be made and consent given no later than **Friday 3rd December 2021**. By providing your permission you will be accepting that you understand the following:

- I fully understand and accept that, while the supervisory adults in charge of the group will take all responsible care of my child, neither they, nor West Norfolk Academies Trust, can necessarily be held liable in respect of loss or damage to property or injury suffered by my child arising out of the educational visit/journey, unless such loss, damage or injury results from the negligence of West Norfolk Academies Trust, its employees or official volunteers. Your child may receive medication as instructed and any emergency dental, medical or surgical treatment, including anaesthetic or blood transfusion, as considered necessary by medical authorities present.
- I agree to my child receiving medication as instructed and any emergency dental, medical or surgical treatment, including anaesthetic or blood transfusion, as considered necessary by medical authorities present. Please provide any details of any medication that your child will need to have on the day on the reverse of this form.
- I also confirm I am happy for my child to be transported by minibus to and from this event. I understand the extent and limitations of the insurance cover provided.
- You are happy for your child to share transport with other primary schools (namely West Lynn).

If you have any questions, please do not hesitate to contact me.

Yours sincerely,

Mrs Robinson
Class 3 Teacher

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