

WALPOLE CROSS KEYS PRIMARY SCHOOL

28 Sutton Road, Walpole Cross Keys,
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Executive Headteacher: Ms J. Borley

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Dear Parents and Carers,

We believe that at Walpole Cross Keys Primary School, the key to successful learning is allowing our children to experience as many practical learning opportunities as possible, whether this be within the classroom, the school grounds or within our local community.

The purpose of this letter is to ask you to sign each section of this General Permission Form. This form will replace some letters from class teachers requesting your written permission. By signing the following sections and returning this form, you give permission for your child to undertake the following activities throughout their time at our school:

- To undertake fully supervised walks within the Parish of Walpole Cross Keys. Teachers will always try to ensure that parents have been informed in advance of such excursions. We will still send out a separate permission letter for any trips or activities requiring a coach or other forms of transport.
- To undertake food tasting activities within class, Please inform us of any food allergies or specific foods your child should not consume on the slip below.
- To have their photograph taken on occasion, for certain events, such as school concerts, plays, open days, etc. The local press come into school to take photographs of the children, under data protection legislation, we need your permission to allow your child photograph and their full names to appear in the newspapers.

Also we would also like to ask your permission to use your child's photograph in our school prospectus and information packs for new parents or whilst advertising for teaching staff. Also teachers may add photographs and videos onto the VLE (Visual Learning environment). If you are willing for your child to be included in school and class photographs and videos, **please sign the slips on the reverse of this letter.**

Part of



I give / do not give permission for my child _____ to participate in local walks within the parish of Walpole Cross Keys.

Signed: _____ (Person with Parental responsibility)

Date: _____

I give / do not give permission for my child _____ to take part in any food tasting sessions.

My Child has these known food allergies: _____

I give / do not give permission for my child _____ to have their photographs/videos to be used in the school newsletter, school prospectus and information pack, local newspaper, or on the children's website, etc, along with their name.

Signed: _____ (Person with Parental responsibility)

Date: _____

If at any time you would like to withdraw permission for walks, food tasting or photography, please write to the school office, informing us of your decision.

Thank you for your continued support.

Yours sincerely,

Ms Borley

Executive Headteacher
