WALPOLE CROSS KEYS PRIMARY SCHOOL

28 Sutton Road, Walpole Cross Keys,
King's Lynn, Norfolk, PE34 4HD.

Executive Headteacher: Ms I. Borley

Telephone 01553 828680
office@walpolecrosskeysprimary.co.uk
www.walpolecrosskeysprimary.co.uk

Bug Parc, Bugz UK Ltd, near Norwich – Friday 6th November 2026

13th October 2026

We are pleased to tell you that a curriculum trip has been arranged for all Walpole Cross Keys pupils to visit the Bug Parc near Norwich.

KS1 are learning about different habitats and how animals are adapted to these and KS2 are learning about classification of animals such as vertebrates, invertebrates, insects, arachnids and mollusks.

The Bug Parc has over 200 tropical insect displays which are housed in three large visitor houses named after well-known entomologists of the past. Each group will have a timed handling session lasting approximately 45 minutes to enable each child (if they wish to) to handle four or five safe-to-handle invertebrates, whilst the keepers explain a little about each species, and they will also answer questions from the group.

The coach will be leaving the school at **8.30am** and we aim to be back at the school for approximately **3.20pm**. Please bear with us if we are slightly late.

All children must have either a home packed lunch or a school packed lunch. If you require a school packed lunch, please order this via MCAS by Saturday 31st October. Children must wear full school uniform, together with a coat and suitable footwear.

The cost of the trip is **£22** per pupil. If you would like for your child to take part in this trip, please give your consent on your MCAS **no later than Friday 16th October**. Your child's place will not be secured until you have completed the consent on MCAS.

If assistance is required with the cost of this visit, please contact the school to obtain an application form for the school's Learner support fund. If insufficient contributions are raised to fund this trip, the school reserves the right to cancel this excursion.

Further remittance advice is available within the schools charging and remittance policy available on the school website and parents are encouraged to refer to this.
By providing your permission you will be accepting that you understand the following:

- I fully understand and accept that, while the supervisory adults in charge of the group will take all responsible care of my child, neither they, nor West Norfolk Academies Trust, can necessarily be held liable in respect of loss or damage to property or injury suffered by my child arising out of the educational visit/journey, unless such loss, damage or injury results from the negligence of West Norfolk Academies Trust, its employees or official volunteers.

- I agree to my child receiving medication as instructed and any emergency dental, medical or surgical treatment, including anaesthetic or blood transfusion, as considered necessary by medical authorities present. Please provide any details of any medication that your child will need to have on the day on the reverse of this form.
- I also confirm I am happy for my child to be transported by coach to and from this event. I am happy for my child to share transport with West Lynn & Clenchwarton Primary schools. I understand the extent and limitations of the insurance cover provided.

Should you have any questions or concerns, please do not hesitate to contact me.

Yours sincerely,

Mrs Roesner
Class 1 Teacher

WALPOLE CROSS KEYS PRIMARY SCHOOL

28 Sutton Road, Walpole Cross Keys,
King's Lynn, Norfolk, PE34 4HD.

Executive Headteacher: Ms I. Borley

Telephone 01553 828680
office@walpolecrosskeysprimary.co.uk
www.walpolecrosskeysprimary.co.uk

Payment Plan

We appreciate that there is a significant cost to this trip, in an attempt to make this as accessible as possible, we have arranged for the following instalment plan to be available:

Date due	Amount	Balance due
16/10/2026	£12.00	£10.00
02/11/2026	£10.00	£0

If you would like to take the opportunity to pay by instalments please ensure that your instalment has been paid by the due date, a missed payment could lead to the trip being withdrawn.

While every effort has been made to ensure that the cost of this trip is accurately reflected in the price quoted, the school does reserve the right to amend costs or withdraw the trip should there be insufficient uptake in student numbers, or insufficient voluntary contributions received. On the rare occasion that prices do need to change this will be communicated to you BEFORE your deposit/first instalment is committed and becomes non-refundable.

In the event your child is unable to attend or you subsequently fail to make any payments, any instalments paid to date will be non-refundable* (unless a suitable replacement can be found to take your child's place).

*Except in the event of a medical condition preventing participation. In these circumstances a claim should be made to the schools travel insurer, please contact the school directly and they will assist with your claim (please note confirmation from your doctor will be required).

If you wish to pay in instalments please return this slip to the school office by Friday 16th October 2026.

Enter Trip Name: Sea Life Centre, Hunstanton

Enter Trip Date: 6th November 2026

Student Name:..... **Year** .....

I will arrange for payment of **£22.00** to be paid via MCAS in accordance with the above instalment plan.

I understand that should my child be unable to attend this trip the deposit will be non-refundable. Where contributions for a trip are via an agreed instalment plan, I acknowledge that I will only be refunded if a suitable replacement can be found to take my child's place.

Part of West Norfolk Academies Trust