

JOINT SCHOOLS' ACCESSIBILITY PLAN 2017-2018			
Target	Strategies	Responsibility	Timescale
<u>Aim 1: To increase the extent to which disabled pupils can participate in the school curriculum</u>			
To liaise with nursery providers to review potential intake for September 2017.	To identify pupils who may need additional to or different from provision for Sept 2016	SW/RE/JW	Autumn Term 2017
To liaise with secondary providers to review transition procedures.	To pass on information regarding SEN children, to liaise with KB at THS/SW regarding new transition dates and arrangements	SW/NB,HL,KH, KB	Summer term 2018
To review all statutory policies to ensure they reflect inclusive practice.	To ensure they comply with Equality Act 2010	Local Governing Body	On going
To share ideas and expertise through WNAT.	Executive Head Teacher, Deputy Head, SENCO and appropriate staff to attend termly strategy meetings	Executive Head Teacher, Deputy Head, SENCO, Appropriate staff	On going
To ensure a close partnership with parents continues.	To ensure collaboration and effective communication between school and families – through; Class Teacher Parent Forum Meetings, Parent coffee mornings, Person centred profiles, ITP meetings, Parents' Evenings, website.	Named staff members to hold regular parent forum meetings (AC), Staff to continue to liaise with parents informally and formally through meetings, Relevant staff to send letters detailing events to parents. NM to update website and phone app regularly.	On going
Training for designated TAs as appropriate.	Ensure staff training is available when required for any health issue.	First aid training updates for staff. Attendance at SEN meetings and conferences (WNAT) and Willow Tree Learning) by appropriate staff. Thrive training and updates for appropriate staff	When necessary As Appropriate July 2018

		members.	
To establish and maintain close liaisons with outside agencies for pupils with ongoing health needs.	To ensure collaboration between all key personnel, eg SENCo, LAC Coordinator, school nursing team, Educational Psychologists, Speech and language team, parents etc.	SENCo, Class teachers, LAC Co-ordinator	On going
To ensure staff training for specific disabilities as appropriate.	Training to be sought when required for specific disabilities.	Appropriate staff	When Necessary
To ensure full access to the curriculum for all children.	CPD for all staff, differentiated curriculum, new assessment procedures, a range of support staff and intervention groups, use of interactive teaching equipment, a range of multimedia technology use during lesson times, specific equipment sourced when necessary.	All Staff	On going
Regular overview of lesson plans to ensure differentiation.	All children to be able to access the curriculum through differentiated planning ad resources.	Class teachers, Subject Leaders	On going
To review and monitor attainment of SEN, Intervention, G & T pupils in Pupil Progress Meetings.	Pupil Progress meetings: Scrutiny of results and progress termly for all pupils, Identify gaps and groups, Regularly updated policy for G&T and SEN, Use of Norfolk's Local Offer for families, Intervention groups for G&T and SEN.	Executive SENCO, Head Teacher and Deputy Head, class teachers, Governors, subject link Governors	On going, Annually
To ensure all Data Tracking sheets are up to date with current data termly.	Class Teachers to update Data Tracking sheets on a termly basis for Pupil Progress meetings..	Class Teachers	On going, termly
To ensure all SEN provision maps are up to date.	Executive SENCO to update provision maps on a termly basis.	SW	On going, termly
<u>Aim 2: To improve the physical environment of the school to increase the extent to which disabled pupils can take advantage of education and associated services</u>			
Improve the physical environment of the school when necessary.	Provision of adapted seating, writing slopes and implements, coloured overlays/paper and ICT backgrounds. Ongoing decorating provision	Head Teacher Teaching staff, Executive SENCo Premises Manager Cleaning Staff	July 2018

Ensure visually stimulating environments for children.	Colourful and vibrant, well kept displays.	Class Teachers, Teaching Assistants	On going
Ensuring all with a disability are able to participate in all areas of the curriculum.	Use of interactive technology to enhance learning, differentiated curriculum, ensuring seating positions are adequate and shared areas are clutter free for easy access.	Class Teachers	Ongoing
Ensure the medical needs of all pupils are fully met within the capability of the school.	Medical records to be updated and health care plans written. Staff training where appropriate.	MR/SH (CW) HM (WL) EG (WCK) Class Teachers, Teaching Assistants	Summer Term 2018
Ensuring disabled parents/carers have every opportunity to be involved.	Adopt a more proactive approach to identifying access requirements of disabled parents.	SLT	Ongoing
To improve community lives.	Help to fundraise for local community. Actively encourage families to partake in school life, listen to and take on board community views about school during parent coffee mornings. Close links with Father Andrews and the parish churches.	Governors, Head Teacher, School Council,	Ongoing
To monitor and further develop playground facilities and equipment.	MSA's and Ambassadors to encourage playground games. Sports funding to replace necessary broken equipment.	MSAs, SD (CW) HL (WL) KH (WCK)	On going
To review children's records ensuring schools awareness of any disabilities.	All medical records to be reviewed for Medicines in schools document (2014), To continue sending letters home requesting medical information, health care plans to be written with input from families, Statements to be converted to EHCP (by Norfolk County)	DL, Norfolk County Council	Summer term 2018
Develop the wildlife area surrounding the Log Cabin at Clenchwarton.	Raised beds to line the path to the Log Cabin Wildlife area to be developed	Premises Manager, External supplier if necessary, staff, parents	Autumn Term 2017 - ongoing
Develop the area adjacent to the kitchen at West Lynn	Quiet 'sensory' area for children with planted containers etc	External supplier if necessary, staff, parents	Summer 2018
Develop the covered area under the canopy at Walpole Cross Keys.	Removal of large tree blocking the staff room window, clutter free area with planted containers	External supplier if necessary, staff, parents	Spring/Summer 2017/2018

